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## Huntsman Cancer Learning Center Patron Information and Registration

Welcome to the Huntsman Cancer Learning Center. Please read the policies and guidelines below. If you would like to borrow materials from the Cancer Learning Center, please fill out the registration application on the back of this form. Once it is complete, present this document with personal identification (driver's license) to the employee/volunteer at the circulation desk.

### Use of the Huntsman Cancer Learning Center

The Cancer Learning Center is open to the public Monday through Friday, from 9:00 a.m. to 5:00 p.m., with extended hours on Wednesdays, from 7:00 a.m. to 7:00 p.m.

Circulating materials may be borrowed free-of-charge by patrons who have a completed application on file. No application is required for in-house use of materials while at the Cancer Learning Center.

### Borrowing Materials

- ◆ To better maximize public access to cancer-related materials, **no more than 5 items** may be checked out in a patron's name.
- ◆ Circulating books may be borrowed for 21 days.
- ◆ Circulating audiotapes, videotapes, and/or CD's may be borrowed for 10 days.
- ◆ Reference books and materials, newsletters, and magazines do **not** circulate.

*(Please note that the high cost of some of our materials prohibits us from making them available for loan. Feel free to ask our staff members for information about using these materials while at the Cancer Learning Center.)*

### Renewals

The due date of an item may be extended by visiting the Huntsman Cancer Learning Center or by calling us at **801-585-0605**. If another patron has requested the material, it cannot be renewed and must be returned by its due date. Items in the Cancer Learning Center may be renewed only if no one else has requested them.

### Overdue Materials

If items are not returned by their due date, you will not be able to borrow additional materials from the Cancer Learning Center until they have been returned. An overdue notice will be mailed to you within two weeks of the item's due date. If the item has not been returned after four weeks, you will be charged the replacement cost of the item plus a \$5.00 processing fee.

### Lost or Damaged Materials

You are responsible for all materials checked out in your name. Please return books and materials in the same condition in which they were received. **If you lose an item you have checked out, or if the material becomes damaged while in your care, you will be assessed the cost of the material plus a \$5.00 processing fee.**

Verification: \_\_\_\_\_ Patron ID #: \_\_\_\_\_ CID ID# 1<sup>st</sup> Time Patron \_\_\_\_\_

**Disclaimer**

Materials in the Cancer Learning Center and provided by its staff are made available for information purposes only. Huntsman Cancer Institute makes no warranties about the completeness or accuracy of the information provided. The information in these materials should not be construed as medical advice. The use of the Cancer Learning Center does **not** create a physician-patient relationship and does not obligate Huntsman Cancer Institute to follow-up or contact users. Medical information is continually changing and is often controversial.

**Please consult your personal health care provider regarding any health concerns or questions you may have.**

**Patron Agreement**

I have read and agree to follow the policies described in the Patient Information and Registration Form. I accept responsibility for all materials borrowed and/or all costs incurred if the materials become lost or damaged. I have read the above disclaimer and understand that the materials in the Cancer Learning Center are for information purposes only and should not be construed as medical advice.

**\*SIGNATURE**

**DATE**

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**Confidentiality and Currency of Personal Information**

The Huntsman Cancer Learning Center protects the privacy of your personal registration information and circulation records. This information is kept completely confidential.

*Please inform the Huntsman Cancer Learning Center of changes in phone number and/or address.*

**PLEASE PRINT**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Please Circle: Miss Mrs. Ms. Mr. Dr.

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Applicant is a  Cancer Patient/Survivor  General Public  Friend/Family of Cancer Patient  
 Health Professional  HCI Employee  Student Doing Research

How did you find out about the Cancer Learning Center?  TV Commercial  TV Show  
 Relative  Friend  Doctor  Radio  Sign  Other: \_\_\_\_\_

***The following is not required. It helps the CLC determine who is using our services:***

Race/Ethnicity: \_\_\_\_\_ Age: \_\_\_\_\_ Grade Level Completed: \_\_\_\_\_

Comments/Suggestions: \_\_\_\_\_

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